|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| FPM/WS/L4/001 | Case Processing Worksheet | Issue on | 20-10-2020 | Revision | 5.0 |



Case ID: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Analyst: **Adnan**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Chain of Custody** (Write Store Name if Transferred from/to Store) | | | | | | | | | | |
| No of Parcels/ Items # | | Received From (Name & Initials) | | | | Received by (Name & Initials) | | | Time & Date | Purpose |
|  | | **EV** | | | | **Faisal** | | |  | Casework |
|  | | **Faisal** | | | | **Adnan** | | |  | Comparison |
|  | | **Adnan** | | | | **Faisal** | | |  | Comparison Done |
|  | | **Faisal** | | | | **Zahid** | | |  | ABIS |
|  | | **Zahid** | | | | **Faisal** | | |  | ABIS Done |
|  | | **Faisal** | | | | **CPR** | | |  | Return |
| **Technical & Administrative Review** | | | | | **Results** | | | | | |
|  | | | | | |
| Review Start Date: |  | | | |
| Have all the corrections/ additions initialed and  dated by analyst? | | |  |  |
| Have all the names spelled correctly / no clerical  errors? | | |  |  |
| Have the analyst and reviewer signed, titled and  initialed the results? | | |  |  |
| Do the examinations conform to FTM Procedure  Manual? | | |  |  |
| Have the appropriate examinations been  performed? | | |  |  |
| Has the report been checked for grammatical  errors? | | |  |  |
| Has the digital record of the case been verified? | | |  |  |
| Is the wording of each test conclusions in the  report consistent with the FTM Procedure Manual? | | |  |  |
| Does the supporting data support the scientist  conclusion? | | |  |  |
| Analyst  (Sign, Date) | | | **Verification:** □ Agree □ Disagree Verifier: **Ahsan**  (Name, Sign, Date & Time) | | |
| Does each page in case file has case number? | | |  |  |
| Review Completion Date: |  | | | |
| Soft Data Location:  **FTM-LPT-22** | Sign of the Analyst: | | | | | | Reviewer: (Name, Sign, Date & Time)  (Technical & Administrative)  **Ahsan** | | | |

Case Notes: Sealed Parcels:

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|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| FPM/WS/L4/003 | FIREARM EXAMINATION WORKSHEET | Issue on | 25-02-2022 | Revision | 4.1 |



|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| AGENCY CASE # | | ITEM # | | EXAMINER | | DATE |
| REV. BY | |
| PACKAGING | | MANUFACTURER | | | | |
| CALIBER | MENTIION IF ANY OTHER CALIBER ALSO FIRED | | SERIAL NUMBER | | S.N. LOCATION | |
| WEAPONS (Frequent coming weapons with frequent features ), if any of these boxes ticked, then moved to third last row leaving rest  30 bore recoil operated pistol 30 bore blow back pistol AK47 or 44 rifle 12 GA double barrel open top 12 GA repeater 12 GA Single barrel or shotgun pistol 222 or 223 rifle | | | | | | |

If any other weapon, then also fill the following four table rows and mention weapon type

SAFETY TYPE

MANUAL

GRIP

MAGAZINE

½ COCK

HAMMER BLOCK

TRIGGER BLOCK

FIRING PIN BLOCK

TRANSFER BAR

OTHER

ACTION TYPE

AUTOMATIC

BOLT

BOX LOCK

LEVER

FALLING BLOCK

HINGED FRAME

MARTINI

ROLLING BLOCK

SEMI-AUTOMATIC

SIDE LOCK

REVOLVER

TRAP DOOR

OTHER

|  |  |  |  |
| --- | --- | --- | --- |
| RIFLING TYPE STD. LAND & GROOVE SMOOTH BORE  POLYGONAL UNDETERMINED | EXT LOC | EJT LOC | DISASSEMBLED  Y/N |

|  |  |  |  |
| --- | --- | --- | --- |
| No L&G | TWIST | SAFETY FUNCTIONAL  YES / NO | BARREL SHAPE |

|  |  |  |
| --- | --- | --- |
| WEAPON MARKED AS | LOCATION(S)  **FRAME + MAGAZINE** | REPACKING .MARKED AS  **YES** |

|  |  |  |
| --- | --- | --- |
| FIREARM OPERATABILITY- TEST FIRE ITEMS | COMPARE TESTS – VERIFY REPLICATION OF STRIAE  (NA in case of Functionality) BULLETS  CASES | **ABIS** Scanned: YES / NO Entered Dated:  Bullets Cartridge Cases Shotshell Cases |

COMMENTS AND OBSERVATIONS (IF ANY) Bullet Recovery Tank Inspected for any Previously present bullets

YES / NO / NA

Examiner:

**FIREARMS & TOOLMARKS UNIT (FTM)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| FPM/WS/L4/006 | CARTRIDGE/SHOTSHELL CASE  WORKSHEET | ISSUE ON | 21-10-2021 | REVISION | 5.0 |

|  |  |  |  |
| --- | --- | --- | --- |
| CASE # | EXAMINER | REVIEWER | DATE |
|  | **Adnan** | **Ahsan** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| ITEM# | CALIBER | COMPARISION  RESULT/CONCLUSION | BASIS OF COMPARISION RESULT/CONCLUSION |
|  |  |  | Firing Pin, Breach-Face, Other |
|  |  |  | Firing Pin, Breach-Face, Other |
|  |  |  | Firing Pin, Breach-Face, Other |
|  |  |  | Firing Pin, Breach-Face, Other |
|  |  |  | Firing Pin, Breach-Face, Other |
|  |  |  | Firing Pin, Breach-Face, Other |
|  |  |  | Firing Pin, Breach-Face, Other |
|  |  |  | Firing Pin, Breach-Face, Other |
|  |  |  | Firing Pin, Breach-Face, Other |
|  |  |  | Firing Pin, Breach-Face, Other |
|  |  |  | Firing Pin, Breach-Face, Other |
|  |  |  | Firing Pin, Breach-Face, Other |
|  |  |  | Firing Pin, Breach-Face, Other |
|  |  |  | Firing Pin, Breach-Face, Other |

Please write down the evidence item number matched with primed test fired cartridge cases (if any):

|  |  |  |  |
| --- | --- | --- | --- |
| REPACKING  ( Y/N) | PACK MARKED  (Y/N) | EVIDENCE ITEMS MARKED WITH | REMARKS |
| **YES** | **YES** | ITEM # CASE # INITIALS | **N/A** |

EXAMINER

**Adnan**

FTM Procedural Manual Page of

FIREARMS & TOOLMARKS UNIT (FTM)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SOP/WS/L4/005 | Bullet worksheet | Issue on | 09-01-2020 | Revision | 4.0 |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| AGENCY CASE # | | ITEM # | EXAMINER | | | DATE | |
| REV. BY | | |
| PACKING | | TRACE MATERIAL PRESENT  Y / N | | | | ADHERING MATERIAL  Y / N | |
| ITEM CONDITION  BULLET BULLET JACKET BULLET FRAGMENT BULLET CORE OTHER | | | | | | | |
| JACKET / FINISH | BASE TYPE | NOSE TYPE | | | MAGNETIC  Y / N CORE COMP | | |
| CANNELURES  Y / N  TYPE | BASE TO 1ST CANN. (in.)  BASE TO 2nd CANN. (in.) | WEIGHT  (Grains) | | DIAMETER  (in.) | | | CALIBER |
| NO. L&G | TWIST | SUITABLE MARKS  Y / N | | | GRC PRINTED  Y / N | | |
| LWD | GWD |
| IBIS DATE | MARK | REPACKING | | | PACK. MARKED  Y / N | | |
| IDENTIFICATION(S) | | | | | | | |

Examiner:

**Adnan**